# **Guest Vehicle Registration**

Your community's *Parking and Towing Policy* does not allow parking on the streets by residents. However, guests are permitted to park up to 14 days within a rolling window of six months. A resident may register his/her guest online by following these steps:



# Enter the guest's vehicle license plate number and click Submit: Guest Vehicle Registration Welcome to the resident's area. This form will allow you to register a guest's vehicle or check on the status of a vehicle already in the system. Please enter a license plate and click Submit: Vehicle Identification License Plate: Submit



If the license plate number is new to the database, click Register:

# **Guest Vehicle Registration**

Welcome to the resident's area. This form will allow you to register a guest's vehicle or check on the status of a vehicle already in the system. Please enter a license plate and click **Submit**:

# Vehicle Identification

License Plate: 123ABC

Submit

This license plate was not found.

You can register this vehicle by clicking below:

Register

### Step 4 Fill out the registration form. Use the calendar to pick the starting date of the visit and the dropdown box to indicate the visit length in days. When the form is ready, click Submit: **Guest Vehicle Registration** Please provide the information in the form below and click Submit: Register a Guest's Visit License Plate: 123ABC December 2007 State: Mo Tu We Th Fr Sa 30 1 Year: Select a Starting Make: Date for Visit: 10 11 12 13 14 15 Model: 17 18 12 20 21 Color: 26 28 29 24 25 Resident's Name: 30 31 Resident's Address: Duration of Visit: 1 👱 day(s) Resident's Phone:

Resident's Email (required for future changes);

Cancel

Submit

# Step 5

Once a license plate has been entered, the registration screen will indicate the current status of the vehicle. To register additional visits, your Email address must be confirmed. Check your Email for a special link sent from the ActivityTracker server and click on that link.

# **Guest Vehicle Registration**

Welcome to the resident's area. This form will allow you to register a guest's vehicle or check on the status of a vehicle already in the system. Please enter a license plate and click **Submit**:

# Vehicle Identification

License Plate: 123abc

Submit

## Status of 123ABC on 12/30/2007

Visit in progress until 12/29/2007

Visited 3 days within last 6 months

## Not eligible for tow

Visits cannot be registered or deleted until your Email address is confirmed. Please click on the link in your confirmation Email.

Resend Confirmation Email

Visit Begins # Days 12/27/2007 3

Show my history of visits

# Step 6

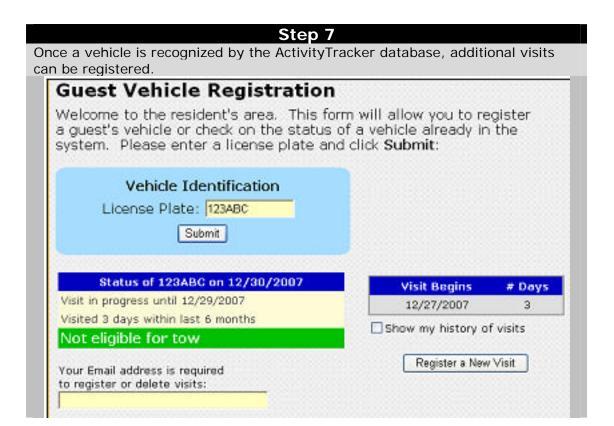
When the confirmation link is clicked, the ActivityTracker server will display this verification screen to indicate that your Email address has been validated.



Email address jsmith@mydomain.com is now registered for vehicle plate 123ABC.

For security purposes, this address will be required to register or delete visits.

Continue





Your Email address is required to register or delete visits: